SWPPP HQ

Corrective-action / BMP maintenance log (One-page version)

Free template from SWPPP HQ, an independent site. Not an official SCDES, county, or MS4 form. Check your permit, SWPPP, and local MS4 for what's required.
Last updated: October 20, 2026

This log supplements inspection report items 4.2.F.X, XIV and XV. It doesn't replace them: those items still go on each inspection report.

Site Name and permit number Optional · 4.2.F.XI

#	BMP or discharge location Required · 4.2.F.VI-IX	Finding Required · 4.2.F.VI-IX	Corrective action required including any changes to the OS-SWPPP necessary Required · 4.2.F.X	Implementation dates Required · 4.2.F.X	Date(s) each item was addressed Required · 4.2.F.XIV	Carried over from previous inspection reports, not addressed Required · 4.2.F.XV	Before next storm impracticable: documented in the OS-SWPPP (date) Required if applicable · 4.3.A
1		☐ VI ☐ VII ☐ VIII ☐ IX				☐ Yes ☐ No	
2		☐ VI ☐ VII ☐ VIII ☐ IX				☐ Yes ☐ No	
3		☐ VI ☐ VII ☐ VIII ☐ IX				☐ Yes ☐ No	
4		☐ VI ☐ VII ☐ VIII ☐ IX				☐ Yes ☐ No	
5		☐ VI ☐ VII ☐ VIII ☐ IX				☐ Yes ☐ No	
6		☐ VI ☐ VII ☐ VIII ☐ IX				☐ Yes ☐ No	
7		☐ VI ☐ VII ☐ VIII ☐ IX				☐ Yes ☐ No	
8		☐ VI ☐ VII ☐ VIII ☐ IX				☐ Yes ☐ No	
9		☐ VI ☐ VII ☐ VIII ☐ IX				☐ Yes ☐ No	
10		☐ VI ☐ VII ☐ VIII ☐ IX				☐ Yes ☐ No	

Finding: VI discharge; VII needs maintenance; VIII failed or inadequate; IX additional BMP needed (report items 4.2.F.VI to IX).

"If implementation before the next storm event is impracticable, the situation must be documented in the OS-SWPPP and alternative BMPs must be implemented as soon as reasonably possible." (CGP 4.3.A)

Keep: "A record of each inspection and of any actions taken in accordance with this Section must be retained as part of the On-site SWPPP for at least three years from the date that permit coverage expires or is terminated." (CGP 4.2.H; see also 7.1)