SWPPP HQ

Weekly SWPPP inspection report (Detailed version)

Free template from SWPPP HQ, an independent site. Not an official SCDES, county, or MS4 form. Check your permit, SWPPP, and local MS4 for what's required.

Last updated: October 20, 2026

Sites in Anderson County: use Anderson County's own inspection report (Appendix H) instead of this template.

Site

Site Name — Required · 4.2.F.XI

Operator Name — Required · 4.2.F.XI

Permit number — Required · 4.2.F.XI

Inspection

The inspection date — Required · 4.2.F.I

Date of previous inspection — Optional · 4.2.B

Inspection basis — Optional · 4.2.B-C

- [ ] Weekly (4.2.B)
- [ ] Monthly, stabilized portion (4.2.B)
- [ ] Linear site, representative inspection (4.2.C)
- [ ] More frequent, as required by SCDES (4.2.B)

Portion of the site inspected by a Secondary Permittee — Optional · 4.2.A

Inspector

Names, titles, and, , the qualifications of personnel making the inspection if not previously given in an inspection report, unless those qualifications change — Required · 4.2.F.II

Qualification basis — Optional · 4.2.E

- [ ] Preparer of the C-SWPPP (4.2.E)
- [ ] Registration equivalent to the C-SWPPP preparer's (4.2.E)
- [ ] Under the direct supervision of a person qualified to prepare a C-SWPPP (4.2.E)
- [ ] Certified through a Construction Site Inspector Certification Course (4.2.E, last bullet)
- [ ] Project of 2 acres or less, not part of an LCP: Permittee or designee (4.2.E.I)

Inspection

Areas inspected — Optional · 4.2.A.I-V

- [ ] All areas of the site disturbed by construction activity and areas used for storage of materials that are exposed to precipitation (4.2.A.I)
- [ ] All stormwater conveyance systems for any evidence of, or the potential for, pollutants entering these systems (4.2.A.II)
- [ ] All BMPs identified in the OS-SWPPP (4.2.A.III)
- [ ] All discharge locations to ascertain whether the implemented BMPs are effective in preventing the discharge of sediment from the site (4.2.A.IV)
- [ ] Locations where vehicles enter or exit the site must be inspected for evidence of off-site sediment tracking (4.2.A.V)

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Findings

All discharge points — Required · 4.2.F.III

Weather information and a description of any discharges occurring at the time of the inspection — Required · 4.2.F.IV

Rainfall

Total rainfall since last inspection — Required · 4.2.F.V

Rainfall records for the day of the inspection — Required · 4.2.D

Significant rainfall events (0.5 inches or greater) since the last inspection: dates and amounts — Required · 4.2.D

Rainfall source — Optional · 4.2.D

- ☐ On-site rain gauge (4.2.D)
- ☐ Certified weather record located within reasonable proximity of the construction site, such as a personal weather station or an airport (4.2.D)

Findings

Location(s) of discharges of sediment or other pollutants from the Site — Required · 4.2.F.VI

Location(s) of BMPs that need maintenance — Required · 4.2.F.VII

Location(s) of BMPs that failed to operate as designed or proved inadequate for a particular location — Required · 4.2.F.VIII

Location(s) where additional BMPs are needed that did not exist at the time of inspection — Required · 4.2.F.IX

Corrective action required including any changes to the OS-SWPPP necessary and implementation dates — Required · 4.2.F.X

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Verification that all BMPs and stormwater controls identified in the OS-SWPPP have been installed and are operating as designed. Required · 4.2.F.XII

☐ Yes ☐ No Notes

Determine if the construction sequence is being followed Required · 4.2.F.XIII

☐ Yes ☐ No Notes

Follow-up

Status of corrective actions undertaken following previous inspection to include date(s) each item was addressed Required · 4.2.F.XIV

List of items that have carried over from previous inspection reports that were not addressed. Required · 4.2.F.XV

Signature

Signature of the qualified inspector Required · 4.2.H

Frequency: inspections "must be conducted at a minimum of at least once every calendar week, with no time period between inspections exceeding 9 days" (CGP 4.2.B).

Stabilized portions: frequency "may be reduced to at least once every month, as long as the stabilization is maintained and there is no additional disturbance in these areas" (CGP 4.2.B).

Keep: "A record of each inspection and of any actions taken in accordance with this Section must be retained as part of the On-site SWPPP for at least three years from the date that permit coverage expires or is terminated." (CGP 4.2.H; see also 7.1)